

F O R W A R D P L A N

FOR THE PERIOD : 1 MARCH 2015 TO 30 JUNE 2015

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 MARCH 2015 TO 30 JUNE 2015**

| | MATTER TO BE DECIDED | DECISION MAKER AND DATE | |
|---|---|--------------------------------|---------------|
| 1 | Care Act Implementation | Executive Board | 26 March 2015 |
| 2 | Care Home Fees | Executive Board | 26 March 2015 |
| 3 | Council Tax Base 2015/16 | Council | 4 March 2015 |
| 4 | Budget 2015/16 | Council | 4 March 2015 |
| 5 | Leisure Centre Options Paper | Executive Board | 26 March 2015 |
| 6 | Disposal of Various Parcels of Land for residential development | Executive Board | 26 March 2015 |
| 7 | School Admission Arrangements 2016 | Executive Board | 26 March 2015 |
| 8 | Capital Programme 2015/16 | Executive Board | 26 March 2015 |
| | | Council | 15 April 2015 |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|
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Health and Wellbeing Portfolio

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|-------------------------|----------------------------------|---|--|--|--|
| Care Act Implementation | Executive Board 26 March 2015 | To approve the appointment of new posts crucial to the effective implementation of the Care Act 2014, and a number of policy and procedural changes as a result of statutory guidance within the Act. | Health Policy and Performance Board; Staff. | | Sue Wallace-Bonner susan.wallace-bonner@halton.gov.uk |
| Care Home Fees | Executive Board 26 March 2015 | To determine the level of care home fees in residential and nursing homes 2015/16. | Consultations with providers of Care Homes via workshops and letter. | | Paul McWade paul.mcwade@halton.gov.uk |

Resources Portfolio

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|--------------------------|-------------------------|--|--|--|---|
| Council Tax Base 2015/16 | Council 4 March 2015 | To seek approval for the 2015/16 council tax base for the Borough. | | | Ed Dawson ed.dawson@halton.gov.uk |
| Budget 2015/16 | Council 4 March 2015 | To seek approval for the Council's revenue budget, capital programme | The public via Area Forum meetings. The Chamber of Commerce via | | Ed Dawson ed.dawson@halton.gov.uk |

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|------------------------------------|-----------------------------|------------------------------|
| | | and council tax for 2015/16. | Bulletin. | | |

Community and Sport Portfolio

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|------------------------------|----------------------------------|---|--|---|--------------|
| Leisure Centre Options Paper | Executive Board 26 March 2015 | The current Leisure Management Contract will expire on 9 January 2016. The Council needs to consider its future options which will be presented to Executive Board. | | Leisure Contract Management in Halton 2014 briefing paper | Chris Patino |
|------------------------------|----------------------------------|---|--|---|--------------|

Physical Environment Portfolio

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| Disposal of Various Parcels of Land for residential development | Executive Board 26 March 2015 | To seek approval, subject to planning permission, highway approval and subject to contract, for the disposal of c 3.5 hectares (8.6 acres) of land for residential development to contribute to the delivery of the Castlefields | The development site is identified within the Castlefields Masterplan and the Castlefields and Norton Priory Supplementary Planning Document. Both documents are adopted Council policy and were subject to extensive | Castlefields Masterplan - An ambition for regeneration and a plan for action 2003; Castlefields and Norton Priory Supplementary Planning Document 2005 | Peter O'Donnell |
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| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|--------------|-------------------------|---------------------------------------|---|-----------------------------|------------------------------|
| | | Regeneration Masterplan. | public consultation focussed on stakeholders and the local community. | | |

Children, Young People and Families Portfolio

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| School Admission Arrangements 2016 | Executive Board 26 March 2015 | To approve the Council's School Admissions Policy for September 2016 intake for all community and voluntary controlled schools for which the Local Authority is the admission authority, and to approve the Co-ordinated Admissions Schemes for all primary and secondary schools in the Borough. | Statutory consultation is undertaken via a comprehensive consultation document on the Council's website and is also issued via the Local Authority Circular with all primary and secondary schools, neighbouring local authorities and the four Diocesan authorities representing voluntary aided schools in Halton. Representations can only be made as part of the statutory consultation | | Martin West martin.west@halton.gov.uk |
|------------------------------------|----------------------------------|---|--|--|---|

| Key Decision | Decision-Maker and Date | Brief Summary of Decision to be Taken | Consultees and Consultation method | Relevant Background Reports | Lead Officer Contact Details |
|---------------------------|--|--|---|--|---|
| | | | process which closes on 13 February 2015. Once the arrangements are determined, objections can only be made to the Office of the Schools Adjudicator within the prescribed timescale. | | |
| Capital Programme 2015/16 | Executive Board 26 March 2015 Council 15 April 2015 | To consider the Capital Programme for 2015/16. | Property Services and Schools Forum. Representations should be made to Gerald Meehan, Strategic Director, Children and Enterprise by 6 March 2015. | Schools Capital Accounts - DfE 9/2/15 | Martin West martin.west@halton.gov.uk |

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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor T McInerney